Schedule 1 — Fees

[r. 4 and 12]

[Heading inserted: SL 2024/113 r. 21.]

Division 1 — General

[Heading inserted: SL 2024/113 r. 21.]

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
		\$	\$	\$
1.	(a) For every order or conviction drawn up in the Court's criminal jurisdiction	25.40	25.40	7.60
	(b) For issue of a duplicate document or order	25.40	25.40	7.60
2.	For the service of an application, summons, originating process, notice or order of the Court or other process requiring service	111.50	111.50	111.50

Note for this item:

The fee is payable whether or not the service is successful and covers up to 3 attempts at service at the same address.

Schedule 1 Fees
Division 1 General

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
		\$	\$	\$

- 3. If it is necessary to travel to execute a warrant or other process, or on service of a summons, order of the Court, other process or document, or on making an arrest or for all attempts, attendances and inspections, from the enforcement officer's office or nearest police station
 - (a) for each kilometre travelled (1 way) in the metropolitan region

(b) for each kilometre travelled (1 way) outside the metropolitan region 2.90 2.90 2.90

2.60

2.60

2.60

Note for this item:

If more than 1 process or document is executed or served by an enforcement officer at the same time on the same person, or on different persons at the same address, only 1 fee for kilometres travelled is chargeable.

Magistrates Court (Fees) Regulations 2005

Fees General Schedule 1
Division 1

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible	Fee for entity	Fee for eligible individual
		entity \$	\$	\$
4.	 (a) For searching a record or proceeding (other than a search by or on behalf of a party to the proceedings) in the Court's civil jurisdiction (b) For listening to or viewing an electronic recording that requires supervision by an officer of the Court — 	64.50	64.50	19.35
	(i) a search fee	64.50	64.50	19.35
	(ii) in addition to the search fee, for each hour of the officer's time	157.00	157.00	47.10

Note for this item:

Paragraph (a) does not apply in relation to information provided under the *Magistrates Court (General) Rules 2005* rule 41A.

5. For provision of information under the *Magistrates Court* (General) Rules 2005 rule 41A —

(a) fee per case specified in the information

2.85

2.85

0.85

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible entity \$	Fee for entity	Fee for eligible individual
	(b) annual fee for information provided by email to approved recipient	92 723.00	92 723.00	\$ 92 723.00
	Note for this item:			
	The fee under paragraph recipient is approved by the that date.			
6.	(a) On an application or summons for the production of records or documents that are required to be produced to a court, tribunal, arbitrator or umpire	94.50	94.50	28.30
	(b) If an officer is required to attend at a court or place out of the Court building where the officer is based —			

reasonable expenses

Magistrates Court (Fees) Regulations 2005

Fees Schedule 1
General Division 1

Item	Matter	Column A Fee for individual	Column B Fee for entity	Column C Fee for eligible
		or eligible entity \$	\$	individual \$
	(ii) in addition, for each hour the officer is necessarily absent from the officer's office	135.50	135.50	40.60
7.	(a) For copies of documents or exhibits, for each page or part of a page	2.70	2.70	0.80
	(b) For a copy of reasons for judgment —			
	(i) for each copy issued to a person who is not a party to the proceedings		22.40	6.70
	(ii) for each copy in excess of 1 copy issued to a party to the proceedings	22.40	22.40	6.70
	(iii) for each copy consisting of 10 or more pages, an			

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2.85

2.85

additional fee per

page

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0.85

Item		Matter	Column A	Column B	Column C
			Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
			\$	\$	\$
	doc	certifying that a ument is a true y — an additional	29.50	29.50	8.85
	Note for	this item:			
		fee under paragraph (umstances under regu		an application is	not payable if
8.	tran	the provision of a ascript, or part of a ascript —			
	(i)	provided within 1 day after the day on which the fee is paid	29.70 plus 12.25 per page	29.70 plus 24.50 per page	8.90 plus 3.65 per page
	(ii)	provided within 2 days after the day on which the fee is paid	29.70 plus 11.25 per page	29.70 plus 22.40 per page	8.90 plus 3.40 per page
	(iii)	provided within 4 days after the day on which the fee is paid	29.70 plus 10.60 per page	29.70 plus 21.40 per page	8.90 plus 3.20 per page
	(iv)	provided within 7 days after the day on which the fee is paid	29.70 plus 10.25 per page	29.70 plus 20.40 per page	8.90 plus 3.05 per page

Item		Matter	Column A Fee for	Column B Fee for	Column C Fee for
			individual or eligible entity	entity	eligible individual
			\$	\$	\$
	(v)	provided within 14 days after the day on which the fee is paid	29.70 plus 8.65 per page	29.70 plus 17.35 per page	8.90 plus 2.60 per page
	(vi)	provided on a running basis (i.e. periodically throughout or following the day of the proceedings)	29.70 plus 13.00 per page	29.70 plus 26.00 per page	8.90 plus 3.90 per page
(part the has prov	the provision of a y of a transcript, or of a transcript, if transcript or part already been wided to the person testing the copy —			
	(i)	electronic format, per copy	31.00	31.00	9.30
	(ii)	paper copy, per page	3.10	3.10	0.95
Ν	lote for	this item:			
		s under this item are part to the summarily.	ayable in the cas	se of an indictab	le offence

[Division 1 inserted: SL 2024/113 r. 21.]

Division 2 — Civil jurisdiction

[Heading inserted: SL 2024/113 r. 21.]

As at 01 Jul 2024 [PCO 03-t0-00] Schedule 1

Fees

Division 2 Civil jurisdiction

Item	Matter	Column A Fee for individual or eligible entity \$	Column B Fee for entity	Column C Fee for eligible individual
1.	On filing a claim or originating process to commence proceedings in the Court —	•		
	(a) for a claim not exceeding \$10 000	186.50	362.00	56.00
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	474.00	924.00	100.00
	(c) for a claim exceeding \$50 000	754.00	1 468.00	100.00
	Note for this item:			
	The fee is not payable in re or 11.	espect of applica	tions referred to	in item 10
2.	On filing a counterclaim, a set-off, a third party claim or other application for which no fee has been provided in this Division —			
	(a) for a claim not exceeding \$10 000	121.00	236.00	36.30
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	222.00	365.00	66.50
	(c) for a claim exceeding \$50 000	352.00	588.00	105.50

Item	Matter	Column A Fee for individual or eligible entity	Column B Fee for entity	Column C Fee for eligible individual
		\$	\$	\$
3.	On commencing an appeal —			
	(a) for a claim not exceeding \$10 000	62.50	160.00	18.75
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	93.00	244.00	27.90
	(c) for a claim exceeding \$50 000	124.50	328.00	37.40
4.	Application for hearing —			
	(a) for a claim not exceeding \$10 000	293.00	572.00	88.00
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	536.00	1 035.00	100.00
	(c) for a claim exceeding \$50 000	596.00	1 156.00	100.00

Notes for this item:

- 1. The fee is not payable for applications for hearing matters dealt with under the minor cases procedure, residential tenancies proceedings, applications referred to in item 10 or 11 or for relisting a hearing, or if the proceedings are of an interlocutory nature only.
- 2. No fee is payable in respect of listing an appeal for hearing.
- 3. No fee is payable by the defendant for applications for hearing of a set-off or counterclaim providing this fee has been paid previously by the applicant.
- 4. Includes pre-trial conference, mediation conference, directions hearing and listing conference.

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Schedule 1 F

Fees

Division 2 Civil jurisdiction

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
		\$	\$	\$
5.	For allocation of a date or dates of hearing of an application, appeal or proceedings, for each half day allocated —			
	(a) for a claim not exceeding \$10 000	169.50	445.00	51.00
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	300.00	774.00	90.00
	(c) for a claim exceeding \$50 000	428.00	1 103.00	100.00

Notes for this item:

- The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.
- 2. No fee is payable if the proceedings are of an interlocutory nature only.
- 3. The fee to be charged is to be determined on the basis that the days allocated for a hearing are the number of days determined by the Court at a listing conference.
- 4. The fee is to be refunded or transferred to a new allocated date or dates if the Court or registrar is satisfied that an adjournment was due to circumstances beyond the control of the parties. Otherwise the fee is non-refundable in respect of any allocated dates that are not required.
- 5. If written advice of settlement or written notice of intended adjournment is received by the Court no later than 35 days before the date allocated for the commencement of the hearing of the proceedings, an amount equal to 75% of the fee is refundable. If written advice of settlement or written notice of intended adjournment is received by the Court no later than 21 days before the date allocated for the commencement of the hearing of the proceedings, an amount equal to 50% of the fee is refundable.

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible	Fee for entity	Fee for eligible individual
		entity \$	\$	\$
6.	Half daily hearing fee before the Court constituted by a magistrate —			
	(a) for a claim not exceeding \$10 000	169.50	445.00	51.00
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	300.00	774.00	90.00
	(c) for a claim exceeding \$50 000	428.00	1 103.00	100.00

Notes for this item:

- 1. The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.
- 2. No fee is payable if the proceedings are of an interlocutory nature only.
- 3. The fee to be charged is to be paid in respect of any number of hearing days or half days greater than the number of hearing days for which a fee has been paid under item 5.
- 4. The daily fee becomes payable on a day-to-day basis and is payable prior to the daily reconvening of the hearing.

Schedule 1

Fees

Division 2 Civil jurisdiction

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
		\$	\$	\$
7.	On filing of an interlocutory application or application for assessment of damages or summary judgment that requires hearing before a magistrate or registrar —			
	(a) for a claim not exceeding \$10 000	156.00	303.00	46.80
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	187.50	362.00	56.50
	(c) for a claim exceeding \$50 000	251.00	494.00	75.50
	Natas for this items			

Notes for this item:

- The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.
- 2. The fee is inclusive of the hearing of the application and includes an adjournment of the hearing.
- 3. The fee is not payable for matters dealt with in the absence of a party.
- 8. On an appointment to assess a bill of costs —

(a) for a claim not	156.00 plus	303.00 plus	
exceeding \$10 000	2.5%	2.5%	46.80

Item	Matter	Column A Fee for individual or eligible	Column B Fee for entity	Column C Fee for eligible individual
		entity \$	\$	\$
	(b) for a claim exceeding \$10 000 but not exceeding \$50 000	187.50 plus 2.5%	362.00 plus 2.5%	56.50
	(c) for a claim exceeding \$50 000	251.00 plus 2.5%	494.00 plus 2.5%	75.50

Notes for this item:

- 1. The fee is not payable for matters dealt with under the minor cases procedure, residential tenancies proceedings or applications referred to in item 10 or 11.
- 2. The % rate is to be applied to the amount at which the bill is drawn.
- 3. If the parties agree on the bill of costs and the appointment is cancelled, the following percentage of the fee paid is to be refunded
 - (a) if the appointment is cancelled less than 3 days before the day of the appointment — nil;
 - (b) if the appointment is cancelled 3 days or more and less than 10 days before the day of the appointment — 50%;
 - (c) if the appointment is cancelled 10 days or more before the day of the appointment 80%.
- 9. On the execution of an arrest warrant —

 (a) for arresting the person 205.00 205.00 205.00
 (b) for conveying the person to a court or a custodial place and releasing the person from arrest or custody 203.00 203.00 203.00

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Schedule 1 Fees

Division 2 Civil jurisdiction

			Fee for individual or eligible entity \$	Fee for entity	Column C Fee for eligible individual
	i t t	for each 30 minutes after 2 hours and 30 minutes that an enforcement officer is required to keep the person in custody until the person is conveyed to a court or a custodial place		53.50	53.50
	•	es for this item:	33.30	33.30	33.30
	1	The fee under paragraph functions under the warrate to perform the functions	ant are performed	and includes up	
	2.	The fee under paragraph	(a) includes the c	osts of —	
	((a) receiving and printing	ng the warrant; and	b	
	((b) attendances and in	quiries before atter	mpting arrest; ar	nd
	((c) giving any notice; a	nd		
	((d) making any report.			
10.	extra the Aut	an application for an aordinary licence under Road Traffic thorisation to Drive) 2008 section 27	er 255.00	N/A	76.50
11.	On f	filing —			
	(a) a	an application for a misconduct restraining order under the Restraining Orders	Ţ		

Criminal jurisdiction

Item	Matter	Column A	Column B Fee for entity	Column C Fee for eligible individual
		Fee for individual or eligible entity		
	(b) an application under the Disposal of Uncollected Goods Act 1970	185.50	185.50	55.50
	(c) an application under the Fines, Penalties and Infringement Notices Enforcement Act 1994 section 101, 101AA or	407.70	107.70	
	101A	185.50	185.50	55.50
	(d) an application under the Dividing Fences Act 1961	185.50	185.50	55.50
	(e) an application under the <i>Pawnbrokers and Second-hand Dealers Act 1994</i>	185.50	185.50	55.50

[Division 2 inserted: SL 2024/113 r. 21.]

Division 3 — Criminal jurisdiction

[Heading inserted: SL 2024/113 r. 21.]

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
		\$	\$	\$

1. On filing —

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Magistrates Court (Fees) Regulations 2005

Schedule 1 Fees

Division 3 Criminal jurisdiction

Item	Matter	Column A	Column B	Column C
		Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
		\$	\$	\$
	(a) a prosecution notice	156.00	156.00	46.80
	(b) an application under the <i>Criminal</i> <i>Procedure Act 2004</i> section 71	156.00	156.00	46.80
2.	For the issue of a summons or court hearing notice to an accused	30.00	30.00	9.00
3.	For a warrant —			
	(a) issue of warrant	156.00	156.00	46.80
	(b) execution of warrant	203.00	203.00	203.00

[Division 3 inserted: SL 2024/113 r. 21.]