

## Schedule 2—Fees for work done and services performed

Note: See rule 52.02.

### 1 Application of this Schedule

This Schedule, as substituted by the *High Court Amendment (Fees) Rules 2018*, applies to work done or services performed on or after 1 January 2019.

### 2 Fees for work done and services performed

The following table sets out the fees allowable for work done and services performed.

<b>Fees for work done and services performed</b>		
<b>Item</b>	<b>Matter for which fee may be charged</b>	<b>Fee</b>
<b>INSTRUCTIONS</b>		
1	Instructions to commence or oppose a proceeding	\$544.90
2	Instructions to make or oppose any interlocutory application	\$272.50
3	Instructions to prepare any pleading	\$272.50
4	Instructions to brief counsel	\$272.50
5	Instructions to do any other thing not otherwise provided for	\$272.50
<b>PREPARING DOCUMENTS</b>		
6	Preparing any document, other than court books and correspondence:	
	(a) by a solicitor, if 5 minutes or less; or	\$43.60
	(b) by a solicitor, if more than 5 minutes; or	\$136.25 per quarter hour or part thereof
	(c) by a law clerk, if 5 minutes or less; or	\$21.80
	(d) by a law clerk, if more than 5 minutes	\$68.15 per quarter hour or part thereof
<b>PREPARING COURT BOOKS</b>		
7	Preparing court books, including application books, appeal books, case stated books, special case books and questions reserved books	\$136.25 per quarter hour or part thereof
8	If court books are prepared in-house, the Taxing Officer may allow a reasonable amount in the circumstances for their copying and binding	
<b>PREPARING CORRESPONDENCE</b>		
9	Preparing:	
	(a) simple correspondence; or	\$54.50 per page of text

**Schedule 2** Fees for work done and services performed

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<b>Fees for work done and services performed</b>		
<b>Item</b>	<b>Matter for which fee may be charged</b>	<b>Fee</b>
	(b) other correspondence	\$136.25 per page of text
<b>READING DOCUMENTS</b>		
10	Reading:	
	(a) simple correspondence; or	\$10.90 per page of text
	(b) other correspondence	\$136.25 per quarter hour or part thereof
11	Reading documents, other than correspondence:	
	(a) up to 10 pages of text; or	\$10.90 per page of text
	(b) otherwise	\$136.25 per quarter hour or part thereof
<b>EXAMINING DOCUMENTS</b>		
12	Examining a document to ensure that it is correct or complete (for example, a proof print of a court book):	
	(a) up to 10 pages of text; or	\$5.45 per page of text
	(b) otherwise	\$68.15 per quarter hour or part thereof
<b>COPYING DOCUMENTS</b>		
13	Copying documents:	
	(a) black and white photocopies; or	55 cents per page
	(b) colour photocopies	\$1.70 per page
<b>ATTENDANCES</b>		
14	Attendances, including telephone attendances, research, conferences with clients, conferences with counsel and attendances at Court to file or collect documents:	
	(a) by a solicitor, if 5 minutes or less; or	\$43.60
	(b) by a solicitor, if more than 5 minutes; or	\$136.25 per quarter hour or part thereof
	(c) by a law clerk, if 5 minutes or less; or	\$21.80
	(d) by a law clerk, if more than 5 minutes	\$68.15 per quarter hour or part thereof

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<b>Item</b>	<b>Matter for which fee may be charged</b>	<b>Fee</b>
15	Attendances in Court, including travelling time to and from Court:	
	(a) by a solicitor; or	\$136.25 per quarter hour or part thereof
	(b) by a law clerk	\$68.15 per quarter hour or part thereof
	Note: The Taxing Officer has the discretion to allow for the attendance of more than one solicitor or law clerk in Court if the circumstances warrant it	
16	Any other attendance not otherwise provided for	\$68.15 per quarter hour or part thereof
<b>GENERAL CARE AND CONDUCT</b>		
17	In complex or novel matters the Taxing Officer may allow an additional amount for the general care and conduct of the matter, not exceeding 5% of the total of the fees and disbursements otherwise allowed	
<b>WITNESSES' EXPENSES</b>		
18	For each witness, including that witness' travelling time	\$272.50 per hour or part thereof
19	If a witness is an expert, the Taxing Officer may allow an amount equal to the expert's actual fees for preparing to give evidence and for attending to give evidence	
<b>DISBURSEMENTS</b>		
20	All disbursements reasonably incurred and paid are to be allowed	
<b>MISCELLANEOUS</b>		
21	In unusual cases, or in instances which are not otherwise covered by the preceding items, the Taxing Officer may allow such additional charges or disbursements as are reasonable in the circumstances	